



# BAYELSA MEDICAL UNIVERSITY

Imgbi Road, P.M.B. 178 Yenagoa, Bayelsa State, Nigeria.

## ADMISSION UNIT

Dear Esteemed Candidate,

### Subject: BMU Physical Verification and Clearance Process

I trust this message finds you well. This is to inform all prospective students who have not yet started their clearance that admission clearance is still ongoing. Candidates are advised to visit the admissions office to begin their clearance.

### Requirements:

- Twelve (12) recent colored passport-size photographs.
- Ensure your name and course of study are clearly written on the reverse side of the photographs.
- Bring the originals and four (4) photocopies of the following documents:

### STEP 1: Document Verification

1. BMU Provisional Offer of Admission Letter (Printed from your BMU Portal at <https://my.bmu.edu.ng/application/login>)
2. Payment Receipts for University Fees and Accommodation fee (Accommodation is optional)
3. Original JAMB Admission Letter (Candidates yet to receive their JAMB admission letter should present their **BMU Provisional Admission** stated above)
4. 2023 JAMB UTME Result slip
5. B.Sc/HND/ND/NCE/A'Level Certificate (Direct Entry Candidates Only)
6. O'level Result (NECO, WAEC with unused scratch card for result verification)
7. Birth Certificates or Statutory Declaration of Age
8. Local Government Identification Letter or Certificate
9. Letter of Attestation from Parents/Guardians

**Note: Ensure that your O'level results are uploaded to your JAMB CAPS portal before proceeding to the clearance center.**

## STEP 2: Student Admission Clearance

(The following documents should be printed from your BMU portal at <https://my.bmu.edu.ng/application/login>)

1. Acceptance Form
2. General Registration Form
3. Statutory Declaration of good behavior Form
4. Clearance Certificate

**The Chief Clearance Officer** (Admissions Officer) shall sign the Certificate of Clearance after all the required documents have been completed and submitted.

## STEP 3: Student Accommodation Clearance

(Only for those who have been allocated an accommodation; should be printed from the BMU portal at <https://my.bmu.edu.ng/application/login> under the accommodation section)

1. Hostel Allocation Undertaking Form
2. Counselling Registration Form
3. Accommodation Clearance Form

## STEP 4: Faculty Clearance

*On Successful Clearance, the candidate shall proceed to his/her faculty section for Course Enrolment and Departmental Registration.'*

***This marks the end of registration for the 2023/2024 academic session.***



**Ms. Luke Sarah Ugaile**  
*Admission Officer*